

1. Purpose

Council recognises that signs are used to convey various messages to reduce risk associated with a particular activity, service or feature undertaken in a public area. The purpose of this policy is to indicate Council's commitment to use of signs as a form of supervision and how the signs will be managed.

2. Objectives of the Policy

To minimise the risk of injury as a result of activities occurring in a public space, which are not directly supervised or controlled by Council, through the use of signage.

3. Policy Scope

This policy applies to activities that may occur in public swimming pools, parks and reserves.

4. Background

There are many examples of liability claims lodged against Councils throughout NSW based on signage. Claims generally centre on complaints from, or injuries to, third parties due to the absence of appropriate signage, insufficient signage, or the wording or the location of signage being deficient.

5. Definitions

Supervision – refers to those activities undertaken in a public space where a Council officer is in attendance.

Remote Supervision – refers to signs which provide information to users of a public space.

6. Policy Statement

Council will manage signage used as remote supervision in accordance with the following principles:

- Council will install and manage signs that are used to provide safety advice in a public space in accordance with principles outlined in the document 'Signs as Remote Supervision Best Practice Manual'.
- Signs that do not meet current best practice and/or Australian Standards shall be replaced as funds permit and in priority order based on risk assessment.

7. Responsibilities

All managers and directors within Warrumbungle Shire Council.

8. Associated Documents

- Getting Help *Local Government Act 1993*.
- AS/NZS 31000:2009.
- Policy Document – Risk Management.
- Warrumbungle Shire Council's Risk Matrix.

9. Getting Help

Position: Manager Urban Services

Department: Technical Services

10. Version Control

Review Date: This policy shall be reviewed every four years by the Director Technical Services. Next review date August 2021.

Staff Member Responsible for Review: Director Technical Services



Signs as Remote Supervision Policy

Strategic

Policy Name	Version	Resolution	Date
Signs as Remote Supervision Policy	1	19	16 July 2009
Signs as Remote Supervision Policy	2	126/1314	19 September 2013
Signs as Remote Supervision Policy	3	29/1718	20 July 2017